

Student Engagement Cell (SEC)

1. Mission Statement

To enhance the dental school experience by fostering a sense of community, professional identity, and work-life balance through extracurricular, social, and academic-support activities.

2. Organizational Structure

- **Executive Lead (DME):** Provides oversight, budget approvals, and institutional alignment.
- **Student President (Final Year/Junior House Officer):** Leads the student team.
- **Batch Representatives (1st to 4th Year):** Act as the "voice" of their specific classes.
- **Sub-Committees:**
 - **Sports & Fitness:** Inter-batch tournaments.
 - **Arts & Culture:** Talent shows, "Dental Art" exhibitions.
 - **Academic Support:** Study groups and "Mock Viva" sessions.
 - **Social Responsibility:** Community dental camps and blood drives.

3. Operational Procedures

A. Activity Planning & Approval

1. **Proposal Submission:** Any student or faculty member can submit an "Activity Proposal Form" at least 3 weeks before a proposed event.
2. **Feasibility Review:** The SEC meets bi-weekly to review proposals based on:
 - Academic calendar alignment (avoiding exams).
 - Budget requirements.
 - Student interest levels.
3. **Final Approval:** The Executive Lead signs off, and the event is added to the "College Engagement Calendar."

B. Communication & Outreach

- **The Digital Hub:** Maintain a dedicated WhatsApp group
- **Online Portal for Notifications:** Notifications must be stamped by the SEC and uploaded on portal.

C. Student Recognition & Rewards

To keep engagement high, the SEC must recognize contributions:

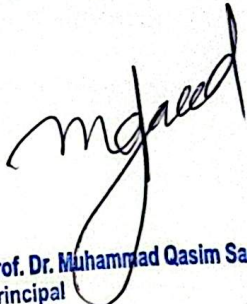
- **"Student of the Month":** Not based on grades, but on helpfulness, participation, or sportsmanship.
- **Engagement Points:** Students can earn "points" for volunteering at dental camps or organizing events, which can be noted in their Dean's Letter/Reference at graduation.

5. Conflict Resolution

- If an engagement activity interferes with a mandatory clinical/lab session, the **academic schedule always takes precedence.**
- Disputes between student groups are mediated by the DME to maintain a professional environment.

6. Feedback & Continuity

- **The "Exit Interview":** At the end of the academic year, outgoing reps provide a handover note to the incoming team regarding responsibilities and roles.
- **The 360-Feedback Survey:** An anonymous end-of-semester survey to ask: "What activities actually helped you feel more connected to the college?"



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